

F. No. A-42011/51/2023-Admn
Government of India
Ministry of Youth Affairs & Sports
Administration Section

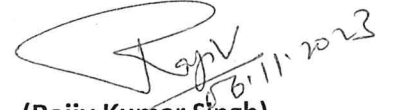
Shastri Bhawan, New Delhi
Dated the 6th Nov, 2023

NOTICE

Subject: Engagement of retired Government Officer as Consultant (Budget) in the Ministry of Youth Affairs & Sports – reg.

The undersigned is directed to refer to this Ministry's Advertisement Notice of even no. dated 04.10.2023 (copy attached) and to say that the last date of receiving applications for engagement as Consultant (Budget) in Ministry of Youth Affairs & Sports is extended upto 20.11.2023.

Encl: As Above.


(Rajiv Kumar Singh)

Under Secretary to the Government of India

Ph: 011-23380625

Email: rajivk.singh@nic.in

1. All Ministries/Departments of Government of India (through web circulation)
2. NIC Cell, Ministry of Youth Affairs & Sports, with a request to upload this notice on the website of this Ministry.
3. Guard File.

WEB CIRCULATION

F. No. A-42011/51/2023-Admn.
 Government of India
 Ministry of Youth Affairs & Sports
 Administration Section

Shastri Bhawan, New Delhi
 Dated the 04th Oct, 2023

NOTICE

Subject: Engagement of retired Government Officer as Consultant (Budget) in the Ministry of Youth Affairs & Sports – reg.

Ministry of Youth Affairs & Sports (MYAS) invites applications from eligible persons for engagement as Consultant (Budget) in the Ministry of Youth Affairs & Sports purely on contractual basis. The details of the engagement are as follows:

1.	Nature of Post	Consultant (Budget)
2.	Requirement	One (1)
3.	Initial Period of engagement	For an initial period of one year, and extendable subject to performance.
4.	Eligibility criterion	Essential: (i) Persons retired from the post of SO/ US / DS/ Director or AO / Sr. AO and having experience of working in Budget Sections of Ministries/ Departments under Government of India. (ii) Minimum three years experience of handling Budget work in Central Government
5.	Age Eligibility	Not more than 64 years as on the date of advertisement
6.	Scope of work	(i) Process of Budget formulation, Circulation of Budget Circular as received from Ministry of Finance. (ii) Working in Union Budget Information System (UBIS) including uploading of data on portal. (iii) Monitoring of trends of expenditure. (iv) Preparation of a Consolidated proposal of RE and BE and uploading the same on UBIS portal. (v) Preparation and submission of proposals relating to Supplementary Demands for Grants to Ministry of Finance. (vi) Proposals of Surrender of Savings. (vii) Opening of New Heads under various schemes of both the Departments i.e. Department of Youth Affairs & Department of Sports. (viii) Preparation of Detailed Demands for Grants (DDG) and uploading the same on UBIS portal.

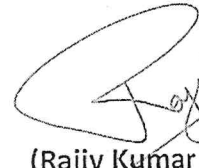
		<p>(ix) Preparation of Budget related information for furnishing to MoF for inclusion in Budget material, proposal on additional grants.</p> <p>(x) Processing proposals on Parliament Standing Committee.</p> <p>(xi) Processing RTI applications on Budget allocation, utilization/expenditure.</p> <p>(xii) Processing proposal on information sought by various Ministries/Departments on budget allocation, utilization/expenditure.</p> <p>(xiii) Processing of audit reports.</p> <p>(xiv) Parliament Questions on Budget related matters.</p>
7.	Allowances	Consultant (Budget) shall not be entitled to any kind of allowance or accommodation facility, eg., Dearness Allowance, Residential Accommodation, Personal Staff, CGHS, Medical Reimbursement, etc.
8.	TA/DA	<ul style="list-style-type: none"> ◦ No TA/DA shall be admissible for joining the assignment or upon its completion. ◦ As per D/o Expenditure's OM, No. 3-25/2020-E.IIIA dated 09.12.2020, Transport allowance for the purpose of commuting between residence and the place of work shall be allowed not exceeding the rate applicable to appointee at the time of retirement.
9.	Drawal of Pension	The retired Government official selected as Consultant (Budget) shall continue to draw pension and the dearness relief on pension during the period of his/her engagement as per extant rules. His/her engagement as Consultant (Budget) shall not be considered as a case of re-employment.
10.	Remuneration	A fixed monthly amount will be admissible, arrived at by deducting the basic pension from the pay drawn at the time of retirement. The amount so fixed shall remain unchanged for the term of the contract. There will be no annual increment / percentage increase during the contract period.
11.	Leave	Consultant (Budget) shall be eligible for paid leave of absence at the rate of 1.5 days for each completed month of service. Accumulation of leave beyond a Calendar year shall not be allowed. No remuneration for period of absence in excess of the admissible leave will be paid.
12.	Working Hours	The Consultant (Budget) shall have to work as per the working hours of the Ministry of Youth Affairs and Sports. However, depending on the exigencies of work, one may be required to come early or sit late to complete the time bound work or attend office on holidays. No extra remuneration or fee would be payable if work requires late sitting or coming on holidays.
13.	Tax deduction at source	TDS admissible shall be deducted from the monthly remuneration of the Consultant (Budget). A TDS certificate shall

		be issued by the concerned DDO on demand.
14.	Confidentiality of data and documents	Consultant (Budget) shall not utilize or publish or disclose or part with, to a third party, any data or statistics or proceedings or information gathered during the course of the assignment for the office, without the express written consent of Ministry. Consultant (Budget) shall be bound to hand over the entire set of records of assignments to the office. The Consultant (Budget) shall sign an agreement or confidentiality with the Government of India to this effect which shall contain a clause on Ethics and Integrity.
15.	Conflict of Interest	Consultant (Budget) shall in no case represent or give opinion or advice to others in any matter which is adverse to the interest of Government. Consultant (Budget) would not be permitted to take up any other assignment during the period of Consultancy.
16.	Termination of engagement	<p>Ministry of Youth Affairs and Sports may terminate the services of the Consultant(Budget), if</p> <p>(i) The Consultant (Budget) is unable to accomplish the assigned work</p> <p>(ii) Quality of the accomplished work is not to the satisfaction of this Ministry.</p> <p>(iii) The Consultant (Budget) fails in timely achievement or the milestones as decided by this Ministry.</p> <p>(iv) The Consultant (Budget) is found lacking in honesty and integrity</p> <p>(v) The requirement of Consultant (Budget) for the work assigned ceased to exist</p> <p>(vi) The undertaking given by the candidate is found false</p> <p>The services can be terminated by giving fifteen days' notice in writing from either side. The termination will be without prejudice to either party's rights accrued before termination.</p>
17.	How to apply	<p>The applications in the prescribed proforma along with the following documents shall be sent on email ID: rajivk.singh@nic.in bearing the subject "Application for Consultant (Budget) in Ministry of Youth Affairs & Sports" and attaching the following documents in single pdf only</p> <ol style="list-style-type: none"> Copy of PPO Last Pay Certificate Identity Proof Address Proof Bank details

		The final selection will be done by the Selection Committee constituted for this purpose. The decision of the Selection Committee on selection of candidates will be final.
18.	Last date of receipt of application	14 days from the date of issue of this circular on the website of Ministry of Youth Affairs & Sports. Applications received with incomplete information or received beyond the closing date will not be considered.

2. The above engagement is purely on temporary and contractual basis. The selected candidate will not have any right to seek regularization in any post in this Ministry.

Encl: As Above.


04.10.2023

(Rajiv Kumar Singh)

Under Secretary to the Government of India

Ph: 011-23380625

Email: rajivk.singh@nic.in

1. Director (CS-Division), Department of Personnel and Training, Lok Nayak Bhawan, New Delhi – with a request to upload this notice on DoP&T's website.
2. NIC Cell, Ministry of Youth Affairs & Sports, with a request to upload this notice on the website of this Ministry.
3. Guard File.

PROFORMAApplication for hiring of Consultant (Budget) on full time contractual basis in Ministry of Youth Affairs & Sports

1.	Post Applied For	Consultant (Budget)			
2.	Name in full (Block Letters)				
3.	Date of Birth				
4.	Date of Superannuation from Government Service				
5.	Educational Qualification				
6.	Complete Residential Address				
7.	Telephone/Mobile No.				
8.	Email ID				
9.	Positions held since entry into the service				
10.	Last Pay Drawn				
11.	Pension Drawn				
12.	Organizations where served and designation	Scale of Pay & Pay	From	To	Nature of Work performed

2. Additional relevant information, if any, in support of your suitability for the engagement. Attach a separate sheet, if necessary.

DECLARATION

I hereby declare that all the statements made by me in this application are true and complete to the best of my knowledge and belief. I understand and agree that in the event of any information being found false or incorrect, my candidature is liable to be rejected. I further declare that I was clear from the vigilance angle at the time of retirement. I have read this document and ready to accept the terms and conditions for engagement of Consultant.

Name and Signature of the applicant

Place & Date:

Enclosure: Documents as sought in the notice for the engagement.